

**DODGE COUNTY EXECUTIVE COMMITTEE**

OCTOBER 29, 2020 4:00 P.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 4:00 p.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Frohling, Hilbert, Kottke, Marsik, J. Schmitt (arrived at 4:05 p.m.), and Sheahan-Malloy.

Member(s) absent: Schaefer.

Others present: Dodge County Administrator Jim Mielke; Secretary to Corporation Counsel, Kelly Lepple; Corporation Counsel Kimberly Nass; Dodge County Clerk Karen Gibson; Human Services and Health Director Rebecca Bell (telephonic); Division Manager, Angela Petruske (telephonic); Emergency Management Director Amy Nehls; Information Technology Director Justin Reynolds; Planning and Economic Development Administrator Nate Olson; Land Resources and Parks Director Bill Ehlenbeck; Finance Director Dave Ehlinger (telephonic), Joe DeYoung from MSA; County Board Supervisor Mary Bobholz; County Board Supervisor Travis Schultz; County Board Supervisor Ed Benter; Several Members of the Public; and Daily Citizen Reporter Ed Zagorski.

Non-Committee Member County Board Supervisor, Mary Bobholz, and Non-Committee Member County Board Supervisor, Travis Schultz, requested payment for attending the meeting.

One citizen member present voiced his concerns regarding public comment at County Board Meetings, one citizen member present voiced her concerns with the Public Health Ordinance, and one citizen member present voiced his concerns regarding strategic planning.

Motion by Sheahan-Malloy, seconded by Hilbert to approve the October 5, 2020 minutes, as presented. Motion carried.

There was no discussion on Resolutions from other Counties.

Dodge County Clerk Karen Gibson reviewed the document entitled *Proposed agenda items for November 10, 2020 CB Meeting*, that was included in the packet materials.

Karen Gibson and Justin Reynolds provided information regarding multiple solution providers for the voting and audio upgrades for the County Board Room. A motion by Schmitt, seconded by Hilbert to move forward to the Information Technology Committee the recommendation and timeline provided by Justin Reynolds in purchasing Roll Call Pro and Open Meeting software upgrade package, purchasing LifeLine AV proposal, which includes board room digital sound system upgrade, eight additional microphones, and installation of 2 PTZ Video camera systems for streaming and recording, and purchasing Granicus Encoding Hardware using Routes to Recovery money. Motion carried.

County Administrator Jim Mielke provided an oral report to the Committee regarding the Routes to Recovery Program. Mr. Mielke reported the combined total for the first, second and third applications is \$422,705.55, and the fourth application will be submitted by November 6, 2020, in an estimated amount of \$672,618.89. The actual reimbursement request for Dodge County for the entire Routes to Recovery Program, as of October 29, 2020, is \$1,313,397.92; which is approximately \$150,000 less than the allocation. Mr. Mielke stated that Dodge County was approached by the Village of Iron Ridge requesting that if extra Routes to Recovery funds were available, would Dodge County be willing to

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share some of the County allocation with the Village of Iron Ridge. There was discussion about giving an opportunity for the rest of the municipalities to submit a request for extra funds available. After much discussion, a motion was made by Sheahan-Malloy, seconded by Frohling to not share allocations of funds to municipalities at this time. Motion carried.

Mr. Mielke reported that County Executives and Administrators will meet on November 16, 2020, to discuss 2021-2023 State Biennial Budget Priorities and submit a list of priorities to the Governor's Office, as the new state budget will be presented in early 2021.

Mr. Mielke reported that it was a recommendation by Wisconsin Municipal Mutual Insurance Company (WMMIC) to disallow the Claim for Damages submitted by Cary Tietz. A motion by Marsik, seconded by Hilbert, to recommend to the County Board the disallowance for the Claim for Damages submitted by Cary Tietz. Motion carried.

Mr. Mielke submitted to the Committee a vacation carryover request to carryover 40 hours of vacation into 2021. A motion by Marsik, seconded by Frohling, to approve the request to carryover 40 hours of vacation into 2021. Motion carried.

Emergency Management Director Amy Nehls stated that she worked a couple of days at the testing site in Mayville. She further stated that the testing site has run out of tests the last three times it has been open. Ms. Nehls reported that the need for personal protective equipment and extra staffing at nursing homes and care facilities has increased. There is a new directive that asymptomatic staffing can be brought back, but they have to have met every other threshold and tapped out every other avenue.

Corporation Counsel Kimberly Nass reported the status of contracts completed by the Corporation Counsel office.

Planning and Economic Development Administrator Nate Olson provided an oral report to the Committee regarding the close out of the Community Development Block Grant (CDBG) Funding. Mr. Olson updated the Committee on the current financial status of the Revolving Loan Fund account. Mr. Olson stated that there are two options to consider under the CDBG-Close program. Mr. Olson and Joe DeYoung of MSA explained the benefits of choosing Option No. 1, Buy Out, over Option No. 2, No Buy Out. The Committee considered and discussed the pros and cons of both options. A motion was made by Frohling, seconded by Sheahan-Malloy, to proceed with Option No. 1, for Dodge County to submit cash on hand, buy out existing loans, send total amount to the Department of Administration (DOA), and submitted funds will create a grant fund for Dodge County available by application to DOA to fund eligible local projects, and Dodge County continues servicing existing loans until paid off and keeps principal and interest from repaid loans. Motion carried.

Supervisor Joe Marsik provided an oral report to the Committee regarding County Board Size Study Committee. Supervisor Marsik reported that the County Board Size Study Committee met on October 8, 2020, and will be submitting questions to the County Board Members and also to the Department Heads. The next meeting of the County Board Size Study Committee is scheduled for November 9, 2020, at 3:00 p.m.

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Ms. Nass provided an oral report to the Committee regarding a potential amendment to County Board Rule 4, Order of Business. Ms. Nass commented that County Board Rule 4 would need to be amended if public comment is allowed at County Board meetings. Ms. Nass reported that her office researched adjacent counties to find out if they allow public comment at County Board meetings. Ms. Nass further reported that of the counties surveyed, half allowed for public comment at County Board meetings, and half do not allow public comment at County Board meetings. It was the consensus of the Executive Committee to bring this agenda item back in January of 2022, during the next rule change period.


Chairman Kottke stated that the Request for Proposals (RFP) for County Board Strategic Planning cannot move forward until after the 2021 Dodge County Budget is passed by the Dodge County Board of Supervisors on November 10, 2020.

Kim Nass stated that if the Dodge County Declaration of Local State Emergency is not in place, supervisors are not able to participate and vote remotely and electronically.

Supervisor Frohling reported that a Personnel, Taxation and Finance meeting was held on October 22, 2020, and the main discussion was countywide assessments.

The next regular meeting is scheduled for Monday, December 7, 2020, at 8:00 a.m., Rooms H & I, located on the first floor of the Administration Building.

Meeting adjourned at 5:29 p.m. by the order of the Chairman.



Daniel Hilbert, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**